

BUTLER COUNTY BOARD OF SUPERVISORS

March 4, 2024

A meeting of the Board of Supervisors of Butler County, Nebraska was held on the 4th day of March, 2024 at the Butler County Courthouse in David City, Nebraska at 9:00 a.m.

Present were the following: Anthony Whitmore, Tony Krafka, Scot Bauer, Scott Steager, Jan Sypal, Robert Coufal and Ryan Svoboda.

Notice of the meeting was given in advance thereof, by Publication, a designated method for giving notice, as shown by the Proof of Publication attached to the minutes. Notice of this meeting was given to all members of the Board and a copy of their acknowledgement of receipt of notice and the agenda is attached to the minutes. Availability of the agenda was communicated in the advance notice and in the notice to all members of the board of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

The Pledge of Allegiance was recited by all present.

The Chairman called the meeting to order and announced that a complete copy of the Open Meetings Act is posted in the meeting room.

The Chairman declared the minutes from the previous meeting shall stand approved as presented.

Update on Roads

Randy Isham, highway superintendent, appeared before the board, he told them they are starting to take down snow fences and will start cleaning ditches again soon. He explained to the board that he had sent letters to townships needing culverts and requested that they order the culverts directly from the vendor and have them delivered. He said this helps with his budgeting. Supervisor Svoboda brought up a question about a fence that was damaged during the snowstorms in January. Isham said he would look into it. He also told the board he still needs to get with the county attorney about the gravel pit, once he does, he will update them on the process. Concern about a waterline the city is putting in on 11th street was brought up, Isham said he had not heard anything since the city did not annex that land into the city. He commented that if and when they work on the installation, they will need a utility permit from the county or easements from the landowners.

Human Resources Update

Heidi Loges, Human Resources Director, addressed the board about renovations to the lounge outside the women's employee restroom to accommodate a mother's room. She inquired about potentially using ARPA funds for the project. She also said she would be sending an email to staff regarding cleaning out the things that are being stored in there.

Loges also addressed the board regarding the dress code in the Courthouse, stating that while it is not in the handbook, it is understood that it is business casual. She mentioned that those that want to wear jeans on Friday are allowed if they pay a dollar. She informed the board that it was brought to her attention that some have relaxed their dress code and sweatpants have been worn. She inquired if the board would want to entertain and added a dress code to the handbook. The board determined that at this time they did not and hoped that with it being brought to their attention those relaxing the dress code would correct and it wouldn't need to be addressed again.

Consideration/Approval of Resolution 2024 – 5 Transfer of Funds from ARPA to General

Stephanie Laska, County Clerk, explained to the board that during the Annual County Audit, it was found that the Security Camera project that was approved to use ARPA funds for was partially paid out of the general fund. To correct the error, ARPA funds need to be transferred to the General fund. Moved by Sypal, seconded by Steager to approve Resolution 2024 – 5 as presented. Upon roll call vote the following voted:

Aye: Sypal, Steager, Bauer, Krafka, Svoboda, Coufal, & Whitmore.

Nay: NONE.

Motion carried.

**BOARD OF SUPERVISORS
BUTLER COUNTY, NEBRASKA
RESOLUTION NO. 2024 - 5**

WHEREAS, the Butler County Board of Supervisors obligated \$153,839.38 of ARPA funds to replace the security camera system for the county; and,

WHEREAS, upon completion of the project, \$138,069.56 was paid from ARPA Funds and \$15,769.82 was errantly paid from the General Fund,

WHEREAS, the error was discovered during the annual Butler County Audit performed by the Nebraska State Auditors; and

WHEREAS, the Board of Supervisors intends for this Resolution to correct the error, a transfer of \$15,769.82 from the ARPA funds to the General Fund should be completed.

NOW, THEREFORE, BE IT RESOLVED by the Butler County Board of Supervisors that the Butler County Treasurer be hereby directed to transfer said monies from the current ARPA Fund (Fund 2580) into the General Fund (Fund 0100) effective March 4, 2024.

PASSED AND APPROVED THIS 4TH, DAY OF MARCH 2024.

MOVED by Sypal, seconded by Steager, that the above resolution be adopted. Motion carried.

FOR:	AGAINST:	ABSENT:	ABSTAIN:
<u>/s/Anthony Whitmore</u>	_____	_____	_____
<u>/s/Ryan Svoboda</u>	_____	_____	_____
<u>/s/Robert Coufal</u>	_____	_____	_____
<u>/s/Jan Sypal</u>	_____	_____	_____
<u>/s/Scott Steager</u>	_____	_____	_____
<u>/s/Scot Bauer</u>	_____	_____	_____
<u>/s/Tony Krafka</u>	_____	_____	_____

Attested to by:
/s/Stephanie L. Laska
Stephanie L. Laska
Butler County Clerk

County Clerk Monthly Fee Report

The County Clerk fee report for the month of February 2024 was accepted and placed on file.

Clerk of the District Court Monthly Fee Report

The Clerk of the District Court fee report for the month of February 2024 was accepted and placed on file.

BOARD OF EQUALIZATION (SEE SEPARATE MINUTES)

Moved by Coufal, seconded by Svoboda to move into the Board of Equalization at 9:15 a.m. Upon roll call vote the following voted:

Aye: Coufal, Svoboda, Krafka, Bauer, Steager, Sypal, & Whitmore.

Nay: NONE.

Motion carried.

Moved by Coufal, seconded by Steager to exit the Board of Equalization at 9:20 a.m. Upon roll call vote the following voted:

Aye: Coufal, Sypal, Steager, Bauer, Krafka, Svoboda, & Whitmore.

Nay: NONE.

Motion carried.

Monthly Sheriff Report

The Monthly Sheriff Report for February 2024 was presented before the board. It was accepted and placed on file.

Discussion/Possible Action - Lease of County owned real estate in Linwood Township

Presented before the board was the annual lease of county owned real estate in Linwood Township.

Moved by Steager, seconded by Coufal to approve the lease as presented. Upon roll call vote the following voted:

Aye: Steager, Sypal, Coufal, Svoboda, Krafka, Bauer, & Whitmore.

Nay: NONE.

Motion carried.

Discussion – USDA Letter Regarding Farm in 36-16-4

Laska presented to board with a letter from the USDA regarding a tract of land that the county owns which is across the creek from the leased land. The letter states that it is a new farm and had not been enrolled in a program. Currently the county does not lease for farming the area that is being shown as a farm. Isham informed the board that he will be repairing the road and will be piling dirt in the area they state is a farm. Laska will be contacting the FSA to get more information and will report back.

Discussion/Possible action regarding wage increase for the 911 Coordinator

The board discussed that they had told the 911 Coordinator she would receive a 5% raise after her evaluation. Moved by Steager, seconded by Bauer to approve a 5% increase in wage for the 911 coordinator. Upon roll call vote the following voted:

Aye: Steager, Bauer, Krafka, Svoboda, Coufal, Sypal, & Whitmore.

Nay: NONE.

Motion carried.

Discussion/possible action regarding scheduling a board of supervisors' meeting on an evening one time per quarter

Supervisor Sypal addressed the board that she has been approached by several people inquiring about having a meeting in the evening so that more of the public can attend. It was mentioned that people have to arrange with their employer to attend the meeting during the day and an evening meeting

would alleviate that issue. The topic was tabled until the next meeting to make sure the county complies with any statutes that may arise.

Discussion/possible action regarding west side of Hwy 92 building

Isham informed the board that the West side of the Hwy 92 building has a mold problem. The issue is contained to the west side since each addition has its own HVAC. They've had Paul Davis Restoration and Service Master out to inspect the area. He is proposing to the board that they gut the inside and after it is all cleaned up, they utilize the inside of the building for storage of materials and equipment that should be inside but are not due to lack of space. The board directed Isham and Loges to get a quote on what it would take to clean the area properly and they will address it again at the next meeting.

Update on ARPA Funds

Chairman Whitmore informed the board that he had asked for an Update on the ARPA funds. Laska presented the board with a spread sheet of projects, completed and in progress. To date the county has spent \$1,042,225.86 of the \$1,557,014 ARPA Funds received. The amount remaining to obligate is \$453,902.62. The board discussed that the 911 tower is estimated to cost around \$400,000, which will leave approximately \$53,902.62 left to obligate. If they use the remaining funds for the mother's room and cleanup of the Hwy 92 building, the funds will be obligated by the end of 2024 as is required. Currently there are 4 fire districts that still need to obligate their money, Dwight & Linwood needing to obligate the entire amount. Remaining to spend in total is \$53,610.70 for the four districts.

Correspondence

1. Blue Valley Community Action Flyer
2. Nebraska Department of Transportation Public Forum Notice

Committee Reports

Steager reported that he went to the Lower Platte North Skull Creek Water Shed meeting. They're trying to find projects and the time frame for project start could be three to five years.

There being no further business to come before the board, the Chairman adjourned the meeting at 10:07 a.m. The next regularly scheduled meeting of the Board of Supervisors will be March 18, 2024, at 9:00 a.m.

Stephanie L. Laska
County Clerk

Anthony Whitmore
Chairman